

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES

May 18, 2011

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, May 18, 2011, at the Vallejo Center, (Lecture Hall-Room 136), located at 545 Columbus Parkway, Vallejo, California 94591, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the flag of the United States of America.

3. ADMINISTRATION OF OATH OF OFFICE TO STUDENT TRUSTEE FOR 2011/2012

Board President Honeychurch administered the oath of office to Lexi Parmer, newly elected Student Trustee for 2011-2012. With the authority granted to Board President Honeychurch by the Constitution of the State of California, Lexi Parmer was proclaimed as duly appointed and installed to assume the duties as Student Trustee of the Solano Community College Governing Board.

Dr. Jowel Laguerre, Superintendent-President, stated Ms. Parmer, who has been attending Solano Community College since fall 2009, intends to be a Mathematics teacher. She is majoring in Accounting and Mathematics. In her very first semester of college, she joined the Associated Students of Solano Community College and has expressed how very glad she is to be a part of ASSC. She has a passion for leadership and the ASSC has provided a new avenue for her to grow more leadership skills. In her first semester at SCC, Lexi was on the Student Senate, and with encouragement from Dr. Shirley Lewis, her advisor, ran for President of ASSC and won. Lexi hopes to graduate next year. Lexi is destined for wonderful things in life.

4. ROLL CALL

Members Present:

Denis Honeychurch, J.D., President

A. Marie Young, Vice President

Sarah E. Chapman

James M. Claffey

Pam Keith

Phil McCaffrey

Rosemary Thurston

Lexi Parmer, Student Trustee

Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Tom Henry, Special Trustee

Others Present:

Peter F. Bostic, Executive Director, Institutional Advancement
Yulian I. Ligioso, Vice President, Finance and Administration
J. Arturo Reyes, Executive Vice President, Academic and Student Affairs
Karen H. Ulrich, Director, Human Resources
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

5. APPROVAL OF AGENDA

Moved by Vice President Young and seconded by Trustee McCaffrey to approve the *corrected agenda as presented. The motion carried unanimously.

**Item 14.(e), page 4, Public Hearing of the California School Employees Association, Chapter #211 Initial Proposal to the District, was added, and 16.(a) page 66, Children's Program Funding, was removed.*

6. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Honeychurch recognized the following members of the public who requested to make comments to the Board as follows:

Ms. Debbie Luttrell-Williams, CSEA President, who requested to comment on Item 14.(b), Public Hearing and Adoption of the District's Initial Proposal to California School Employees Association, Chapter #211.

Ms. Debbie Luttrell-Williams, CSEA President, who requested to comment on Classified Employees Week.

Ms. Charlene Snow, SCFA President, who requested to comment on Item 14.(d), Public Hearing and Adoption of District's Request to Open Articles 2, 20, 21, and 23 to the Solano Community College Faculty Association (SCFA), CCA/CTA/NEA.

Professor Tom Warren, Philosophy, who requested to comment on the Reorganization, The 99, and the Graphics Department.

Professor Annette Dambrosio, Reading, who requested to comment on the Reorganization Plan and The 99.

Mr. John Cooney, a former SCC student, who requested to comment on The 99.

Ms. Barbara Schmidt, SCC student, who requested to comment on The 99.

Ms. Tracy Williams, a student and a parent of students who attend SCC, who requested to comment on The 99.

Ms. Lisa Gurlin and company, Cover Concept/Design, Book Design, and Typography, who requested to comment on the *Suisun Valley Review*, a magazine published annually every spring by Solano Community College.

Professor Melissa Reeve, English/ESL, who requested to comment on the Reorganization Plan.

Ms. Sarah Roncskevitz, former student, who requested to comment on the Academic Affairs proposed Reorganization Plan and the College Latin 2 and 3 classes.

Mr. Scott Dodson, student at SCC, who requested to comment on his Latin 3 class.

Trustee Keith made a comment to the audience in response to The 99. She stated, “I failed you, and I apologize.” Ms. Keith indicated to those present that she did not fight hard enough to keep The 99 off campus, indicating she was against it from the beginning. She challenged Pastor Joan in open session in a past meeting relative to counselors that are not trained and are lay people in an evangelical Christian environment. She was particularly concerned about what gay and lesbian youth might be told about their sexual orientation. Trustee Keith promised to find out what happened, and reiterated that she is angry that the event was allowed to occur on campus. Trustee Keith concluded that she will do everything she can to see that it never happens again.

Vice President Young asked Dr. Laguerre to check legal counsel to see if the contract can be terminated.

Board President Honeychurch thanked each presenter for their comments to the Board.

*A copy of the comments from members of the public is available for review on the Solano Community College Web site at www.solano.edu (Governing Board – Minutes – May, 18, 2011 – **Appendix A**).*

Board President Honeychurch recessed the regular meeting at 7:35 p.m.

7. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Karen Ulrich
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
(No additional information required.)

Board President Honeychurch called the Closed Session to order at 7:45 p.m.

8. RECONVENE REGULAR MEETING

Board President reconvened the regular meeting at 8:15 p.m.

9. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Honeychurch reported that the Board held conference with Labor Negotiator and discussed CCA/CTA/NEA, CSEA, Operating Engineers—Local 39, in Closed Session, and no action was taken.

Board President Honeychurch reported that the Board discussed Public Employee Discipline/Dismissal/Release, in Closed Session, and no action was taken.

10. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano Community College (ASSC)

Ms. Jaezzel Gomez-Jemera, ASSC Governing Board Representative, reported that:

--the students have purchased three kiosks from a tablet and table company totaling \$29,625, which will replace the old ones on campus.

--she has enjoyed the opportunity to serve as the ASSC representative to the Governing Board these past two semesters and believes those who will serve next semester will carry on with a good job, continuing to help the College and its students.

--was pleased to announce the results of the recent student election, Chaired by Cory Elliott, as follows:

- President-Elect – Phil McCaffrey, Jr.
- Vice-President-Elect – Kelsey Moran-Richardson
- Student Trustee – Mary “Lexi” Parmer
- Legislative Advocate-Elect: Arturo Castillo

The elect officers will assume office after graduation.

(b) Academic Senate

There was no report by the Academic Senate

(c) Shared Governance Council

Yulian Ligioso, Vice President of Finance and Administration, reported that:

--the Shared Governance Council met on May 11, 2011, and reviewed the final version of the Reorganization Plan for Academic Affairs, which included the elimination of three Dean positions and the reorganization of disciplines into four Schools: School of Liberal Arts, School of Sciences, School of Career Technical Education and Business, and the School of Human Performance and Development.

--Dr. Jeff Lamb updated the Council on the status of the Self-Study Report, planning agendas (streamlining the quantity of same), and stated that May 19, 2011, will be the last forum for information and input by the campus community.

--the deadline for PERT and IPP proposals is August. Letters are going out to check on the status of the different committees at the College. Committees are being revised to participate in the Strategic Proposals reviewing process. PERT is working on a master planning calendar.

--the College is engaging MIG to lead the Educational Master Planning process. EVP Reyes is the administrator in charge of the process.

--College has engaged Roy Stutzman to participate in the Facilities Master Plan process that is tied to the Educational Master Plan, particularly as it relates to going out for another Bond.

--the results of the SGC membership survey were conducted and are available in the Office of Research and Planning.

--ASSC will issue an emeritus status award to Dr. Shirley Lewis for her years of service on behalf of students.

--CSEA had a general membership meeting where benefits were discussed.

--the Minority Coalition recognized six essay finalists at the Excellence Award Ceremony.

--Local 39 reported that negotiations are ongoing.

--the Vice President of Finance and Administration presented the picture of the budget and the forecast deficit.

(d) Superintendent

- *Resolution Honoring John M. Glidden*

Dr. Jowel Laguerre, Superintendent-President, reported that John served the ASSC beginning in 2003 as the Academic Curriculum Senator. Thereafter, he ran for office and was elected as the Legislative Advocate for the 2003-2005 academic year. He served on a number of ASSC and campus-wide committees during that time. In 2005, John graduated with his A.A. degrees in Liberal Arts, Political Science, and History, transferring to U.C. Davis that same year, where he majored in History and minored in Classics (Latin). He returned to SCC in 2008 to pursue further academic goals, and served in various capacities in student government through the intervening time, culminating in his serve as Student Trustee this past year.

Dr. Laguerre read an excerpt from the resolution honoring John Glidden as follows: “Therefore be it resolved that the Solano Community College District Governing Board hereby expresses sincere appreciation to John M. Glidden for his student leadership and dedicated service to the District. The Governing Board wishes him well in future educational and career pursuits, and extends sincere thanks for his many contributions to the future of Solano Community College.”

Moved by Trustee McCaffrey and seconded by Trustee Chapman to approve the resolution for John M. Glidden as presented. The motion passed unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Lexi Parmer concurred.

AYES: Trustee Claffey, Trustee Thurston, Trustee Keith, Trustee Chapman, Vice President Young, Trustee McCaffrey, and Board President Honeychurch

NOES: None
ABSENT: None

*A copy of the resolution is available for review on the Solano Community College Web site at www.solano.edu (Governing Board – Minutes – May, 18, 2011 - **Appendix B**).*

Dr. Jowel Laguerre, Superintendent-President, requested that Vice President Ligioso, Finance and Administration, give a brief budget update.

VP Ligioso recapped the May Revise, which identified the new gap of \$10.8 billion. Mr. Ligioso relayed the budget information coming from the Community College League of California (CCLC), which affirms \$290 million reduction to apportionments, affirms the enacted enrollment fee increase to \$36 per unit, reduces the community college's year-end deferral by \$350 million to \$611 million; no proposal for census reform, \$57 million increased property tax revenues, eliminates funding for selected mandates, and eliminates the California Postsecondary Education Commission (CPEC). VP Ligioso stated there is no "Plan B", but the possibility of an "all-cuts" budget; \$5 billion reduction in proposition 98 funding, which the Governor has stated he is not willing to do because it would eliminate 52,000 community college courses, raise the enrollment fee to \$125 per unit, together with significant changes in the K-12 education structure, and add \$500 million in cuts each to the U.C. and CSU systems.

- *PeaceJam Presentation*

A presentation on PeaceJam was postponed to a future meeting.

- *Accreditation Status Update*

There was no Accreditation Report.

- *Banner Update*

There was no Banner Report.

- *Institutional Advancement Update*

Mr. Peter Bostic, Executive Director of Institutional Advancement reported that the big event is just around the corner – Solano Community College's 65th Anniversary Celebration, Friday, May 20, 2011. The announced guest speaker, Mr. Ed Rollins, suffered a minor stroke and doesn't have medical permission to travel; therefore, Ms. Dorothy Herger, who started the College Art Department, will reflect on her history at the College. Over twenty sponsorships have been received for the event, with Jelly Belly and Yin McDonalds each leading the donations at the \$10,000 mark.

The wine reception begins at 5:00 p.m., with dinner being served at 6:30 p.m., at the Vacaville Cultural Center, located at 1010 Ulatis Drive, Vacaville. The Jazzy Show will begin at 8:00 p.m., next door in the theatre.

Mr. Bostic stated he is excited about the leadership of the new President of the Educational Foundation, Ms. Dee Alarcón, former Superintendent of Schools for Solano County. She has a passion for education and is known for her effective leadership. She assumes this role in June 2011.

- *Measure G Bond Program Update*

There was no Measure G Bond Program Report.

- *Special Trustee Update*

There was no Special Trustee Report.

11. CONSENT AGENDA – ACTION ITEMS

Dr. Jowel Laguerre, Superintendent-President, advised that he was pulling 11.(b), Independent Contractors, page 3, lines 12 and 15, **Brad Smith**, technical assistance and wind-turbine, 5/19/11 – 6/30/11 and **Anderson Trotter, Sr.**, outreach, marketing and counseling, 5/19/11 – 6/30/11, respectively, from the HR Consent Agenda.

Superintendent-President

- (a) Minutes for the Board Study Session held May 4, 2011, will be approved at a future meeting.

Human Resources

- (b) Employment – 2010-2011; Gratuitous Service; Resignations; Employment 2011-2012; Request for a General Leave

Finance and Administration

- (c) Warrant Listings

Academic and Student Affairs

- (d) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate

Moved by Trustee McCaffrey and seconded by Trustee Chapman to approve the Consent Agenda as amended. The motion carried unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

(a) Resignation to Retire – Claudia Purvis

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Claudia Purvis	Records Evaluation Technician 12 years	06/30/11

Ms. Karen Ulrich, Director of Human Resources, presented the resignation to retire by Claudia Purvis. Ms. Purvis' years of service were acknowledged and congratulations extended to her on behalf of the Board.

Moved by Vice President Young and seconded by Trustee Thurston to approve the resignation to retire by Claudia Purvis, effective June 30, 2011. The motion carried unanimously.

(b) Resolution Honoring Donna Vessels

In the absence of Ms. Donna Vessels, Dr. Jowel Laguerre acknowledged the service that Ms. Donna Vessels has given to the Solano Community College District since April 16, 1990. Ms. Vessels has served the District with distinction and faithful service for 21 years. A resolution honoring Donna, on behalf of the Board, will be presented to Donna at another time.

Moved by Trustee Thurston and seconded by Vice President Young to approve the resolution honoring Donna Vessels. The motion passed unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Lexi Parmer concurred.

AYES: Vice President Young, Trustee Keith, Trustee Chapman, Trustee Thurston,
Trustee McCaffrey, Trustee Claffey, and Board President Honeychurch

NOES: None

ABSENT: None

14. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

(a) Proposed Reorganization Plan for Academic Affairs

Dr. Jowel Laguerre, Superintendent-President, presented the proposed Reorganization Plan for Academic Affairs, which is to align disciplines with opportunities for succession and offer savings to the District in these critical budgetary times. This plan was vetted through forums, College committees, and the President's Cabinet.

President Laguerre stated that the reorganization will be monitored to ascertain how it is working. In open forums, it has been stated that within two to five years the District needs to look at the aspect of Department Chairs and how we want to support the Deans. We want to

involve faculty and staff in discussions very soon. EVP Reyes has already begun discussions with the Academic Senate.

Had the budget situation been different for us, we could have done things differently. As the budget picture improves, we definitely will take another look at what other options may be available to us. Right now we need the savings that the reorganization offers us. Originally the reorganization was planned for fall 2012, but because of the budget issues we felt we needed to move more quickly. Dr. Laguerre promised to re-evaluate and make necessary adjustments as necessary.

Moved by Trustee Chapman and seconded by Trustee Keith to approve the proposed Reorganization Plan for Academic Affairs, to take effect July 1, 2011. The motion passed with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Lexi Parmer concurred.

AYES: Trustee Keith, Trustee Chapman, Trustee Thurston, Trustee McCaffrey, Vice President Young, and Board President Honeychurch
NOES: Trustee Claffey
ABSENT: None

Trustee Chapman commented that these are difficult times. In listening to the comments expressed by faculty and friends relative to the need for transparency, Trustee Chapman feels Dr. Laguerre has handled this matter in an open democratic process. We have gained a lot of ground by being open and would hate to lose that momentum. Trustee Chapman stated the reason why she voted yes was based on the current budget situation and the need to do what is necessary in order to function as an organization.

Board President Honeychurch stated he will hold Dr. Laguerre to the concept if there needs to be revisions that he will bring this matter back to the Board as needed. Our speakers made good points, but we need to try this in light of the current budget situation.

Human Resources

(b) Public Hearing and Adoption of the District's Initial Proposal to California School Employees Association, Chapter #211

President Honeychurch recessed the regular meeting and called the public hearing to order at 8:48 p.m. In hearing no comments from members of the public, Board President Honeychurch closed the public hearing and reconvened the regular meeting at 8:49 p.m.

Ms. Karen Ulrich, Director of Human Resources, presented the District's initial proposal to CSEA, Chapter #211.

Moved by Vice President Young and seconded by Trustee McCaffrey to receive the proposals for negotiations with CSEA, Chapter #211. The motion carried unanimously.

(c) Public Hearing and Adoption of the District's Initial Proposal to Operating Engineers/Stationary Engineers, Local 39

Board President Honeychurch recessed the regular meeting and called the public hearing to order at 8:50 p.m. In hearing no comments from members of the public, Board President Honeychurch closed the public hearing and reconvened the regular meeting at 8:51 p.m.

Ms. Karen Ulrich, Director of Human Resources, presented the District's initial proposal to Operating Engineers/Stationary Engineers, Local 39.

Moved by Trustee McCaffrey and seconded by Trustee Keith to receive the proposals for negotiations with Operating Engineers/Stationary Engineers, Local 39. The motion carried unanimously.

(d) Public Hearing and Adoption of District's Request to Open Articles 2, 20, 21 and 23 to the Solano Community College Faculty Association (SCFA), CCA/CTA/NEA

Dr. Jowel Laguerre asked to remove this item from the Agenda. One of the statements that Ms. Charlene Snow, SCFA President, made earlier was that faculty is willing to meet with the District to talk about it. Dr. Laguerre extended a public invitation to Professors Snow and Allen to meet and take a good look at the needs of the District and faculty and to move forward.

Moved by Vice President Young and seconded by Trustee Thurston to postpone this item to a future meeting. The motion carried unanimously.

(e) Public Hearing of the California School Employees Association, Chapter #211 Initial Proposal to the District

Board President Honeychurch recessed the regular meeting and called the public hearing to order at 8:52 p.m. In hearing no comments from members of the public, Board President Honeychurch closed the public hearing and reconvened the regular meeting at 8:53 p.m.

Ms. Karen Ulrich, Director of Human Resources, presented CSEA, Chapter #211, initial proposal to the District.

Moved by Vice President Young and seconded by Trustee Thurston to accept CSEA, Chapter #211, initial proposal to the District. The motion carried unanimously.

Finance and Administration

(f) Approve Reappointment to the Measure G Citizens' Bond Oversight Committee

Proposition 39 mandates the existence, purpose, duties, membership, and meeting standards of the Oversight Committee, which are contained in its adopted Bylaws for Measure G. Trustee

Thurston advised that she held conference with the CBOC Board Subcommittee, consisting of herself, Chair; Trustees Claffey and Young, and the subcommittee recommends the reappointment of Mr. Melvin Jordan from Benicia, representing a civic organization, to a second two-year term.

Moved by Trustee Thurston and seconded by Vice President Young to approve the reappointment of Mr. Melvin Jordan from Benicia, representing a civic organization, to a second two-year term on the CBOC. The motion carried unanimously.

(g) Proposed Agreement with Moore Iacofano Goltsman, Inc., (MIG) for Educational Master Plan

Dr. Jowel Laguerre, Superintendent-President, presented the proposed agreement with Moore Iacofano Goltsman, Inc. (MIG), for the Educational Master Plan. This item was presented to the Board for information at the May 4, 2011, Board Study Session. Dr. Laguerre stated that this item will not be paid for from general funds, but rather from redevelopment funds.

Moved by Trustee Thurston and seconded by Trustee McCaffrey to approve the proposed agreement with Moore Iacofano Goltsman, Inc., (MIG) for the Educational Master Plan. The motion carried unanimously.

(h) Conduct Request for Proposal (RFP) for Outsourcing Bookstore Services

Vice President Yulian Ligioso, Finance and Administration, presented the request to conduct a Request for Proposal (RFP) for the proposed outsourcing of bookstore services. Vice President Ligioso explained the economic rationale for outsourcing the bookstore to an outside vendor; the campus dialogue that has taken place with bookstore employees, faculty, staff, and students; and the process and timeline necessary to ensure a seamless transition so that services to students and faculty will not be minimized or compromised.

VP Ligioso indicated that staff has done an excellent job in keeping the bookstore going, despite the reductions in staff. This service has been on the “people and things” list for about two and one-half years as an option to reducing our revenue stream. VP Ligioso stated he has met with CSEA and staff, representation from ASSC, the Senate, FaBPAC, Shared Governance Council, Financial Aid, CalWORKs, and a number of divisions. The intent is to get the issues outlined to incorporate into an RFP. The bookstore perspective is they are concerned about jobs. VP Ligioso was clear that whoever comes in would absorb our staff as part of the operation and they would continue as CSEA members and will be afforded all bargaining unit rights as it relates to the salary schedule and continued benefits.

All matters of concern will be addressed, i.e., cost of textbooks, investigation of a pilot program in rental texts this summer, custom publishing, and many others. Receiving a net commission would serve us quite well, which would be an opportunity to increase our revenue stream.

Trustee McCaffrey stated he could not support the RFP at this time and would like to see the actual RFP before a vote is taken. Trustee McCaffrey expressed his concern for the four employees and the students’ interests being protected. Trustee McCaffrey voted no.

Trustee Chapman asked VP Ligioso if he had the names of other campuses that are currently outsourcing their bookstore and if he had talked to them about the pros and cons.

Trustee Thurston asked if the company guts our bookstore and puts in their equipment. VP Ligioso responded in the affirmative, stating they revamp as necessary. They also pay for the capital investments.

Moved by Vice President Young and seconded by Trustee Thurston to approve the RFP for outsourcing Bookstore services as presented. After discussion, the item failed.

Moved by Trustee McCaffrey and seconded by Trustee Thurston for the actual RFP to be developed and shared with the Board at a future meeting for approval. The motion carried unanimously.

Academic and Student Affairs

(i) Acceptance of Bids for Repairs to Fire Damage in Horticulture Facility

Dr. Betsy Julian, Dean of Math/Science Division, presented the bids received for repairs to the fire damage in the Horticulture facilities, and requested that the low bidders of *The Professional Tree Care Company* and *Morgan Fence Company, Inc.*, be awarded the work to repair the fire damage in the Horticulture facilities.

Moved by Vice President Young and seconded by Trustee Thurston to accept the bids from *The Professional Tree Care Company* for the earthwork and tree removal in the amount of \$11,668; and chain link fence replacement to *Morgan Fence Company, Inc.*, in the amount of \$13,945, for repair to the fire-damaged Horticulture facility. The motion carried unanimously.

(j) Building Performance Institute Training Course

Dr. Jowel Laguerre, Superintendent-President, presented the Building Performance Institute Training Course, which will provide students with additional training and certification in the weatherization and energy saving retro-fitting of residential properties. The Energy Conservation Institute will provide all equipment, field tests, and certification exams for students to obtain professional certification from Building Performance Institute, Inc. (BPI).

Moved by Vice President Young and seconded by Trustee Thurston to approve the Building Performance Institute Training. The motion carried unanimously.

(k) Agreement Between California Community Colleges Career Technical Education Pathways Initiative and Solano Community College District to Manage Community Collaborative Grant Activities

Dr. Jowel Laguerre, Superintendent-President, presented the agreement between California Community Colleges Career Technical Education Pathways Initiative and Solano Community

College District to manage community collaborative grant activities. SCC is in receipt of two CTE Community Collaborative Grants for FY 2010/11 in the amount of \$530,000. The grant funds will be used to develop and deliver curriculum, provide professional development opportunities for teachers, and to build career pathways in Water/Wastewater and Entrepreneurship for Solano County high schools and middle schools. The District will manage all grant activities while further developing our partnership with Solano County schools.

Moved by Trustee McCaffrey and seconded by Vice President Young to approve the Agreement between California Community Colleges Career Technical Education Pathways Initiative and Solano Community College District to manage community collaborative grant activities. The motion carried unanimously.

15. INFORMATION/ACTION – ACTION MAY BE TAKEN

(a) Memorandum of Understanding Between Solano Community College and American Public University System (APUS)

Dr. Jowel Laguerre, Superintendent-President, presented the Memorandum of Understanding between Solano Community College and American Public University System (APUS). This memorandum of understanding will allow students from SCC to transfer credits earned at SCC to APUS with ease. Under the agreement, students meeting graduation requirements for CSUs and UCs are eligible for transfer as a block in certain chosen fields of study. For our students who are pursuing online studies, APUS provided the continuity they may seek. APUS gives SCC students an option among private institutions and a choice if they are not able to matriculate to one of the state institutions.

It was noted that on page 62, this transfer agreement made and entered into this May 15, 2011, date *should be May 19, 2011*.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the Memorandum of Understanding between SCC and APUS as presented. The motion carried unanimously.

Trustee Chapman stated how impressed she is with their home page. It highlights their work with the military, and we are a military community and should do everything we can for our students in the military.

16. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Children's Program Funding

This item was removed from the Agenda.

(b) Responses to 2009-10 District Audit Findings

Vice President Yulian Ligioso, Finance and Administration, reported that the Board accepted the District's 2009-2010 annual financial audit report at its February 16, 2011, regular meeting. The issuance of the audit report contained five current year findings and one from the prior year. At the direction of Dr. Jowel Laguerre, Superintendent-President, the Fiscal and Compliance Council (FCC) created an Audit Compliance Checklist to document staff's response in addressing and resolving the 2009-2010 financial audit findings. Each area's responsible manager provided a status update to the FCC and reported full compliance and resolution of the finding or substantial progress towards full completion.

Dr. Laguerre commented that following the last audit we changed one of our groups called the President's Fiscal Cabinet to Fiscal and Compliance Council. This report identifies compliance issues with timelines. Dr. Laguerre complimented the good job on the part of Fiscal Services led by VP Ligioso and Director Foft.

(c) CCFS-311Q Financial Report, Third Quarter, FY 2010-11

Vice President Yulian Ligioso, Finance and Administration, presented to the Board for information the CCFS-311Q financial report for the third year in FY 2010-2011.

(d) Proposed 2011-2012 Goals for Solano Community College District Governing Board and Superintendent-President

In the interest of time, Dr. Jowel Laguerre, Superintendent-President, recommended postponement of the discussion for the proposed 2011-2012 goals for the SCCD Board and Superintendent-President.

Moved by Vice President Young and seconded by Trustee Thurston to postpone this item to the June 1, 2011, Board meeting. The motion carried unanimously.

17. ANNOUNCEMENTS

There were no announcements.

18. ITEMS FROM THE BOARD

Vice President Young stated she submitted in writing her activities attended in March through May 18, 2011, and asked Ms. Spencer to publish accordingly in the minutes as follows.

Vice President Young attended the following College and community events:

March 2011

18 – Vallejo Center Expansion Advisory Committee meeting at Solano Community College Vallejo Center.

24 – Vallejo Chamber of Commerce Mixer at Merrill Garden in Vallejo.

- 25** – Women’s History Month Luncheon, which was hosted by Solano County Library Foundation and held at the Joseph A. Nelson Community Center in Suisun.
- 25** – Human Society of the North Bay Preview Party at Team Superstores in Vallejo.
- 28** – Interagency Committee Meeting at Vallejo City Hall.

April 2011

- 04** – Alpha Kappa Alpha Sorority, Inc., Day at the Capitol. Vice President Young was the registrar for this all-day event, which was attended by members of the sorority from throughout the state of California who met with members of the Senate and Assembly.
- 06** – Solano County 100 Best Communities Celebration at the Event Center in Fairfield.
- 11** – Career Academies Master Planning Partnership (CAMPP) Collaborative held on Mare Island at Vallejo City Unified School District conference room.
- 20** – Participated in Solano Community College District Board Retreat at the Vacaville Center.
- 20** – Leadership Vallejo Open House – Year 4 Community Project Group Presentations.
- 26** – The second free public workshop Series in Benicia, which was done in partnership between the Benicia Community Sustainability Commission and Solano Community College. Dr. Betsy Julian of SCC was the dynamic guest speaker. The topic of the workshop was “Understanding Climate Change: An Overview.”
- 27** – The Community Reception for Dr. Ramona Bishop, newly elected Superintendent of Vallejo City Unified School District (VCUSD). The reception was held in the Board Room of VCUSD.
- 29** – SCCD MESSA Program’s Annual Transfer Awards Banquet. The theme for the event was, “A Night in Hollywood.”
- 30** – Vallejo High Hope Scholarship Dinner at the Vallejo Historical Museum.

May 2011

- 01** – Greater Vallejo Chapter of Jack and Jill of America, Inc., Annual Black Family Day Celebration at Children Wonderland in Vallejo.
- 02** – Willie B. Adkins Scholars Program Spring Conference Appreciation Dinner at Vallejo Middle School.
- 07** – Solano Community College Dance 30th Anniversary, “Dance the Red Carpet”, at Fairfield Center for Creative Arts.
- 07** – Participated in the Community Document Shredding Day, which was held on the parking lot of Continentals of Omega Boys and Girls Club and sponsored by the African American Family Reunion Committee (AAFRC-Juneteenth Committee). AAFRC and the Club benefitted from the proceeds.
- 09** – CAMPP Meeting.
- 12** – LaClinica North Vallejo Open House at 220 Hospital Drive, Vallejo. Attendees were given a tour of the facilities and told about the medical and dental resources available to the uninsured, insured, and low-income community members.
- 13** – Vallejo Business Alliance Meeting at Solano Community College, Vallejo Center.
- 13** – Welcoming Reception for Dr. Ramona Bishop, Superintendent of UCUSD. The reception was held at Solano Community College, Vallejo Center.

16 – SCC Music Department Vocal Jazz night featuring SVC Jazz and Pop; Solo Voice Class, and SCC Vocal Jazz Ensemble. “Jazz on the Vex” was directed by Kristy Juliano and held at Zio Fraedo’s Restaurant in Vallejo.

17 – Participated, via conference call, in a meeting of the Citizens’ Bond Oversight Subcommittee of SCCD Governing Board.

18 – Classified Employee’s Week Celebration Luncheon, honoring SCC classified staff for their valuable services and announcing the Classified Employee of the Year.

Trustee Chapman attended the Vacaville Select Committee meeting held March 3 and “pushed” the 65th Anniversary Celebration. On May 14, 2011, she attended the Women’s Soccer Banquet held at Star’s Recreation Center in Vacaville. Trustee Chapman enjoyed the Horticulture Building Tour, but was sorry to have missed the annual plant sale.

Trustee Thurston advised that she attended free public workshop Series in Benicia, which was done in partnership between the Benicia Community Sustainability Commission and Solano Community College on April 26. Dr. Betsy Julian of SCC was the dynamic guest speaker. The topic of the workshop was “Understanding Climate Change: An Overview.” Trustee Thurston submitted a full list of her activities in writing and requested Ms. Spencer to include them in the minutes as follows.

Trustee Thurston attended the following College and community events:

March 2011

25 – Solano County women’s History Month Luncheon at the Joseph A. Nelson Community Center in Suisun City. Helen Intintoli was the honorary chair of the event.

26 – Vice Arts Salute to the Stars Recognition Dinner in Vacaville with Vallejo Symphony Board members to honor Publicity Chair, Tim Zumwalt.

29 – African American Alliance reception to welcome Vallejo’s new Superintendent of Schools, Dr. Ramona Bishop. She gave a short presentation and answered questions from the audience.

April 2011

02 – Beautillion 2011 presented by Kappa Omicron Lambda Chapter of Alpha Phi Alpha Fraternity Inc. Nine young men were presented at this impressive event. Mr. Peter Bostic, Executive Director, Institutional Advancement, gave an inspiring speech for the Medallion Presentation which is where the fathers present the medallions to their sons.

06 – Solano County 100 Best Communities Celebration to receive an award on behalf of Fighting Back Partnership. This is the 4th year that Solano County has received this award. It was started by General Colin Powel and is continued by his wife Alna to recognize communities that have a wide variety of organizations that support and encourage young people. Trustee Thurston is the current president of Fighting Back.

08 – Vallejo Business and Education Alliance meeting at the Vallejo Center.

11 – Career Academy Master Plan Partnership meeting at Vallejo Unified School District Offices.

26 – Lecture by Dr. Betsy Julian, SCC Dean of Math/Science, at heritage Presbyterian Church in Benicia on Global Warming.

27 – Welcome Reception by the Vallejo Unified School District for the new Superintendent of Schools, Dr. Ramona Bishop.

29 – Annual MESA Dinner on campus for the Science and Engineering students.

May 2011

05 – Fighting Back Board Breakfast at the Vallejo Naval and Historical Museum where we honor and thank our corporate donors. Trustee Thurston currently serves as President of the Board.

07 – Event for Mayor Elizabeth Patterson and interacted with Benicia citizens.

07 – Solano Community College Dance 30th Anniversary, “Dance the Red Carpet”, at the Fairfield Center for Creative Arts.

09 – Career Academy Master Plan Partnership meeting at Vallejo Unified School District Offices.

10 – Participated in a conference call planning committee meeting for the Juneteenth Celebration on June 18.

12 – Open House for LaClinica Clinic in Vallejo.

13 – Vallejo Business and Education Alliance meeting at the Vallejo Center. Following the meeting, a welcome reception was held for Dr. Ramona Bishop with Dr. Laguerre giving a welcoming speech on her behalf.

14 – Congressman George Miller’s annual birthday celebration in Martinez.

17 – Conference Call meeting of the Bond Oversight Committee, with Trustees, Thurston, Young, and Claffey participating. The committee voted to reappoint Mel Jordon of Benicia, representing a Civic Organization to the Bond Oversight Committee for a second two-year term.

18 – Luncheon to honor the classified staff at Solano Community College.

Trustee McCaffrey stated how much he is looking forward to the 65th Anniversary Celebration. He attended the ASSC Alumni event held May 2 on the Fairfield campus.

Board President Honeychurch invited everyone to the 65th Anniversary and to be his guests at his table for this event.

19. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:25 p.m.

JCL:js

BOARD MINUTES.05.18.11.FINAL

APPROVED

DENIS HONEYCHURCH, J.D.
BOARD PRESIDENT

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per *SCCD Board Policy 1045 and 1046*. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days.